

# Code of conduct for Principal, Teachers and other staff

## Conduct Rules

The following shall be the norms governing the code of conduct for teachers:-

- a) A teacher shall not make use of the resources and/or facilities of the college body for personal, commercial, political or religious purposes.
- b) A teacher shall not be involved in the conduct/participate in private coaching classes directly or indirectly.
- c) A teacher shall not indulge in or resort to directly or indirectly, any malpractice or unfair means in teaching, examination and administration.
- d) A teacher shall furnish correct information to the best of his/her knowledge regarding his/her qualification, experience, age etc. in respect to his/her appointment/promotion.
- e) A teacher shall perform his academic duties and work related to examinations as assigned by the authority.
- f) She/ He shall not misuse the facilities or forum of the College.
- g) A teacher shall not refuse to carry out the academic and administrative decisions taken by the Principal.
- h) A teacher shall not be partial in assessment of a student or deliberately over mark, under mark or victimize a students on any grounds. Also staff should submit the information on time.
- i) Staff should abide by the deadlines and submit correct information with knowledge of competent authority as and when required by the college.

**Do's and Don'ts for staff of the college:**

### Rules

**Do's:-**

- a) Maintain absolute integrity at all times.
- b) Maintain absolute devotion to duty at all times.
- c) Maintain independence and impartiality in the discharge of your duties.
- d) Maintain a responsible and decent standard of conduct in private life.
- e) Render prompt and courteous service to the public.
- f) Observe proper decorum during lunch break.
- g) Keep away from demonstrations organized by political parties.
- h) Maintain political neutrality.
- i) Manage private affairs in such a way as to avoid habitual indebtedness or insolvency.
- j) If any legal proceedings are instituted against you for the recovery of any debt or for declaring you as insolvent, report the full facts of such proceedings to the competent authority.
- k) Act in accordance with the government policies.

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Pin Code- 491558



- l) In performance of duties in good faith, communicate information to a person in accordance with the 'Right to Information Act, 2005' and the rules made there under.

**Don'ts:**

- a) Do not approach your subordinates for standing surety for loans taken from private sources either by you/your relations/friends.
- b) Do not undertake private consultancy work.
- c) Do not bring any political influence in matters pertaining to your service.
- d) Do not consume any intoxicating drinks or drugs while on duty.
- e) Do not appear in public place in a state of intoxication.
- f) Do not indulge in any act sexual harassment of any women at her work place.
- g) Do not accept award of monetary benefits instituted by Private Trusts / Foundations, etc.
- h) Do not be discourteous, dishonest and partial.
- i) Do not adopt dilatory tactics in your dealings with the public.
- j) Do not practice untouchability.
- k) Do not associate yourself with any banned organizations.
- l) Do not get involved in unauthorized communication of any official document or any part of thereof or classified information to any Government servant or any other persons to whom you are not authorized to communicate such document or classified information.
- m) Do not join or support any illegal strike.
- n) Do not give or take or abet giving or taking of dowry or demand any dowry directly or indirectly from the parent or guardian of a bride or bridegroom.
- o) Do not address the higher authority prematurely on the same issue unless it is established that all the points or submission made earlier have not been fully considered by the immediate superior head of office or any other authority at the lowest level competent to deal with matter.
- p) Do not use your official position or influence directly or indirectly to secure employment for any number of your family in any company or firm.

  
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**Government Rani Suryamukhi Devi College, Chhuria**  
**Dist.- Rajnandgaon (C.G.) Pin - 491558**

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**Code of Conduct for the Students**

- Every student must carry his/her identity card while being present on the College Premises.
- Every student will remain answerable to the college authority for his/her activity and conduct on the College Premises.
- Any act which obstructs teaching, administrative activity and other proceedings of the college is strictly prohibited.
- Every student is expected to maintain the general cleanliness within the classrooms, laboratories and the campus in general.
- Chewing paan, paan masala, gutka or any other tobacco products, smoking or consumption of any other intoxicating products is strictly prohibited.
- Students are supposed to participate in debates, seminars and other activities organized by college
- Latecomers will not be entertained to enter into the classroom.
- Indulging ragging, anti-institutional, anti-national, anti-social, communal, immoral or political expressions and activities within the Campus are strongly prohibited as well as punishable.
- Without the permission of the Principal, Students are not allowed to circulate any printed materials within the college campus.
- During leisure hours, students are advised to sit in the library and reading room as maximum as possible.
- Students should handle the college properties with care. Damage to the furniture or any other materials may lead to penalty or suspension from the college.
- Playing cards and spitting are strictly prohibited inside the college.
- Attempted or actual theft of and/or damage to property of the College, or property of a member of the College community, or other personal or public property, on or off campus will be considered as a punishable act.
- Students shall come to the college in approved uniforms.
- Students are expected to maintain silence in the academic building to maintain the decorum.
- Accessing social Networking Sites such a Facebook, Twitter Etc. is prohibited within the college campus.
- Harassing juniors, ill treatment to other fellow students or any such form of ragging is objectionable and liable to be treated as criminal offence by the law enforcing agencies as per the directives of Hon'ble Supreme Court of India.
- Misbehavior towards girls students, use of threat or violence against member of the staff or fellow students will be considered as very serious case or misconduct.

  
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शासकीय रानी सूर्यमुखी देवी महाविद्यालय, छुरिया  
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कमांक/७ /स्था/2016-17

छुरिया, दिनांक : 17.07.2016

!! आदेश !!

शैक्षणिक सत्र 2016-17 के लिये आचार संहिता निरीक्षण समिति का गठन किया जाता है जो समय - समय पर इसकी प्रभावशीतला की देखरेख करेगी।

आचार संहिता निरीक्षण समिति के सदस्यों की सूची -

1. डॉ. राजेन्द्र शर्मा (संजोजक)
2. डॉ. एच.एस. भाटिया (सदस्य)
3. डॉ. सुषमा चौरे (नेताम) (सदस्य)
4. श्री ए.के. गौर (सदस्य)

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छुरिया

छुरिया, दिनांक 17.07.2016 राजनांदगांव (छ.ग.)

पू.क./ /स्था/2016-17

प्रतिलिपि:-

1. संबंधित अधिकारी को सूचनार्थ एवं पालनार्थ।
2. IQAC को सादर सूचनार्थ।

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क्रमांक / ९ / स्था / 2017-18

छुरिया, दिनांक : 11.08.2017

!! आदेश !!

शैक्षणिक सत्र 2017-18 के लिये आचार संहिता निरीक्षण समिति का गठन किया जाता है जो समय - समय पर इसकी प्रभावशीलता की देखरेख करेगी।

आचार संहिता निरीक्षण समिति के सदस्यों की सूची -

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3. डॉ. सुषमा चौरे (नेताम) (सदस्य)
4. श्री ए.के. गौर (सदस्य)

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जिला- राजनांदगांव (छ.ग.)

पृ.क्र./ / स्था / 2017-18

छुरिया, दिनांक 11.08.2017

प्रतिलिपि:-

1. संबंधित अधिकारी को सूचनार्थ एवं पालनार्थ।
2. IQAC को सादर सूचनार्थ।

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कमांक / 19 / स्था / 2018-19

छुरिया, दिनांक : 23.08.2018

!! आदेश !!

शैक्षणिक सत्र 2018-19 के लिये आचार संहिता निरीक्षण समिति का गठन किया जाता है जो समय - समय पर इसकी प्रभावशीतला की देखरेख करेगी।

आचार संहिता निरीक्षण समिति के सदस्यों की सूची -

1. डॉ. राजेन्द्र शर्मा (संजोजक)
2. डॉ. एच.एस. भाटिया (सदस्य)
3. डॉ. सुषमा चौरे (नेताम) (सदस्य)
4. श्री ए.के. गौर (सदस्य)

21. 2/18  
प्रचार्य  
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जिला- राजनांदगांव (छ.ग.)

पृ.क. / / स्था / 2018-19

छुरिया, दिनांक 23.08.2018

प्रतिलिपि:-

1. संबंधित अधिकारी को सूचनार्थ एवं पालनार्थ।
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प्रतिभा



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कमांक / 191 / स्था / 2019-20

छुरिया, दिनांक : 18.11.2019

!! आदेश !!

शैक्षणिक सत्र 2019-20 के लिये आचार संहिता निरीक्षण समिति का गठन किया जाता है जो समय - समय पर इसकी प्रभावशीलता की देखरेख करेगी।

आचार संहिता निरीक्षण समिति के सदस्यों की सूची -

1. डॉ. एच.एस. भाटिया(संयोजक)
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3. डॉ. सुषमा चौरे (नेताम) (सदस्य)
4. श्री ए.के. गौर (सदस्य)

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जिला- राजनांदगांव (छ.ग.)

छुरिया, दिनांक 18.11.2019

पृ.क. / / स्था / 2019-20

प्रतिलिपि:-

1. संबंधित अधिकारी को सूचनार्थ एवं पालनार्थ।
2. IQAC को सादर सूचनार्थ।

प्राचार्य

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क्रमांक / ९ / स्था / 2020-21

छुरिया, दिनांक : 13.07.2020

!! आदेश !!

शैक्षणिक सत्र 2020-21 के लिये आचार संहिता निरीक्षण समिति का गठन किया जाता है जो समय - समय पर इसकी प्रभावशीलता की देखरेख करेगी।

आचार संहिता निरीक्षण समिति के सदस्यों की सूची -

1. डॉ. एन.एस. नरेटी (संयोजक)
2. डॉ. राजेन्द्र शर्मा (सदस्य)
3. डॉ. एच.एस. भाटिया (सदस्य)
4. डॉ. सुषमा चौरे (नेताम) (सदस्य)
5. श्री ए.के. गौर (सदस्य)

प्राचार्य

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छुरिया, दिनांक 13.07.2020

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1. संबंधित अधिकारी को सूचनार्थ एवं पालनार्थ।
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आचार संहिता निरीक्षण  
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पर प्रभावशीलता की  
देखरेख करेगा।

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**Boirdeeh, Chhattisgarh, India**


**ITI Chhuria Rd, Boirdeeh, Chhattisgarh**

**491558, India**

**Lat 21.004502°**

**Long 80.635813°**

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आचार संहिता के  
अनुरूप सभी अपने कार्यों  
का निष्पादन करेंगे।

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GPS Map Camera

**Boirdeeh, Chhattisgarh, India**

**ITI Chhuria Rd, Boirdeeh, Chhattisgarh**

**491558, India**

**Lat 21.004502°**

**Long 80.635813°**

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किसी के द्वारा आचार  
संहिता का उल्लंघन  
न किया जाये।

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**491558, India**

**Lat 21.004502°**

**Long 80.635813°**

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