



# **SELF STUDY REPORT**

**FOR**

**1<sup>st</sup> CYCLE OF ACCREDITATION**

**GOVT. RANI SURYAMUKHI DEVI COLLEGE CHHURIA**

INFRONT OF POLICE STATION CHHURIA, DIST. RAJNANDGAON C.G.  
491558

[www.rsmdcollege.com](http://www.rsmdcollege.com)

Submitted To

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**(Draft)**

# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

Govt. Rani Suryamukhi Devi College, Chhuria was established in 1989 as Government College, Chhuria. It began functioning on the 14th of October, 1989 within the premises of a government Higher Secondary School building at Chhuria. On 3rd of September, 2009, the College got its building. On 7th December, 2001, on the decision of the State Government' the College received its present name, after the queen of Khairagarh estate, Rani Suryamukhi Devi.

To begin with, the College offered teaching in only BA,(Economics, Pol. Science, Sociology, Hindi and English) course of the Pt. Ravishankar Shukla University Raipur(C.G.). This institution began its journey with just 10 students, 8 boys and 2 girls enrolled. At Present, 852 students are enrolled in B.A., B.Sc. and B.Com.

It was through meticulous planning and hard work of the teachers, local Political leaders and the administrative staff that, in spite of many limitations, the College came to be recognized as an important institute of higher education in the Rajnandgaon District of C.G. From its humble beginnings in a small school building , Govt. Rani Suryamukhi Devi College Chhuria has indeed come a long way. Today, it attracts students from all over sections of society. It is our sincere belief that the College will scale greater heights and occupy its rightful position in higher education in the years to come.

### **Vision**

The vision of the college is to make available higher education to all section of society and offer quality education as an enabler for boy and girls of this rural area.

### **Mission**

The mission of the college is to motivate its students to strive for self-reliance and entrepreneurship and make them responsible citizens of the country. The college also ventures to instill in its students the values that are preserved in the motto of the college,"Vidya Dadati Vinyam"

## 1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

### **Institutional Strength**

#### **Strength, Weakness, Opportunity and Challenges (SWOC)- Institutional Strength-**

- Loyal, hardworking, experienced and highly qualified teaching staff.
- The college has a research supervisor. He has supervised 14 research scholars. 10 scholars have been awarded Ph.D. Degree under his supervision and 4 scholars are doing their research work under his supervision.
- The college has a well-equipped computer lab and English language lab.

- The college has a Wi-Fi enabled campus.
- The college has a stadium (Sports ground) for various outdoor games.
- The college has NSS unit, NCC unit and Red Cross society which perform social services.
- The principal has a video surveillance (CCTV) facility.
- Chhuria is rural, backward and naxal infested area. The college is surrounded by police station and ITBP, thus our college is safe.
- Being a Govt. Institute, the college provides fellowships under scheme like BPI/Minority/SC/ST/OBC fellowships.
- The college conducted 4 National seminars in 2019-2020.
- The college is well equipped with spacious class rooms, smart class rooms, seminar hall, girls common room, conference hall, science laboratories, central library, canteen, garden and Divyangjan(Differently abled) friendly amenities.
- The college regularly conduct special lectures including motivational and career oriented lectures for students.
- Deptt. of Commerce of our college organizes trade fair every year to develop entrepreneurship skill in students.
- The college and its teaching staff carry out extension activities.

### **Institutional Weakness**

- As our college belongs to rural and backward area, therefore we get comparatively weaker students.
- Continuing engagement and commitment to college welfare amount the alumni is not yet strong.
- Funding for organizing academic programs like seminars and conferences is often difficult to procure.
- The post of Principal is vacant and on the post of Asstt. Professors 10 persons are working on the basis of contract.

### **Institutional Opportunity**

- The college organizes trade fair every year It develops entrepreneurship skill in students.
- The college is well equipped with spacious class rooms and smart class rooms. PG classes in various subjects may be started in the years to come.
- Self Study Report of GOVERNMENT COLLEGE CHHURIA
- Our students come from challenging socio- economic backgrounds and naxal infested areas. for most of them, quality education is the only enabler. The college is strengthening these young people by creating opportunities for them through education and character building.

### **Institutional Challenge**

- The post of Principal and 10 posts of Asstt. Professor are vacant. However, the college overcome this challenge by recruiting contractual teachers.
- As many students come from backward areas, great efforts are required on the part of the teachers to make these students par excellence.
- It is challenging to establish collaborative programs with institution in this rural and backward areas.

## 1.3 CRITERIA WISE SUMMARY

### Curricular Aspects

Since Rani Suryamukhi Devi College Chhuria is affiliated to Hemchand Yadav University, Durg, the curriculum is designed and revised by said university. The college doesn't have the privilege of designing the curriculum of courses offered by the university. The college doesn't offer any certificate/diploma/skill development courses on its own. The process of implementing the curriculum in order to meet the educational goals of university. The Principal decides the workload and the time-table which is further implemented through various Departmental Committees. Academic calendar prepared at the beginning of the session is followed sincerely. University supplies the course of action in terms of number of hours required for lectures/tutorials/practical per paper. Internal assessment rules are outlined by university.

Examination of all the theory papers are conducted by University. In addition to lectures and tutorial classes, seminars, workshops, field-trips and symposiums are regularly held by respective department to enhance the learning process of students. The college grants duty leave to teachers to attend orientation and refresher program which allows them to enhance and upgrade their skills. Some classrooms of the college are equipped with LCD projectors to facilitate blended learning. The teachers constantly strive to integrate issues such as Gender, Climate Change, Environmental education, Human rights, ICT etc. in their individual lectures in classroom feedback on curriculum progress is addressed through class room interaction and feedback forms. Feedback collected by IQAC is analyzed by Principal & faculty members and action taken report is prepared.

### Teaching-learning and Evaluation

Rani Suryamukhi Devi College, Chhuria admits students having regard to the reservation policy of the Govt. of Chhattisgarh. The college follows the rules and guidelines of the Deptt. of Higher education, Govt. of Chhattisgarh and Hemchand Yadav University, Durg while admitting the students. Admissions are given on merit basis. The college assesses the learning level of the students and plans accordingly so as to provide equal opportunity to advance as well as slow learners. Special classes are conducted to help slow learners. Advanced learners motivated and inspired to achieve higher goals and given responsibilities in various activities. The college also has an effective mentor-mentee system for counseling. Students are also participated in co-curricular activities like field trips and industrial visits. These activities enhance experiential learning. 4 national seminars organized in college also provide academic development in students. Blended teaching-learning methods that employ both ICT and conventional classroom practices make learning more effective. The Covid-19 pandemic threw up new vistas of online teaching-learning, thus ensuring continuity as well as change in learning experiences. In addition to the regular subjects, the college also organizes guest lecture by inviting experts.

During the induction program students are familiarized with the program objectives, course objectives and outcomes, mode of internal and university assessment, curricular and co-curricular activities and facilities available in college. Our college conducts half yearly and preparation exam before the university exams. Students are evaluated on a monthly basis through class tests. Final exam results are discussed in departmental meetings. Extension activities are carried out through NSS unit, NCC unit and Red cross society. The college has ramps at appropriate places to provide easy access for Divyangajan (Differently abled) students for the safe movement and better learning. The college makes readers and writers available for visually Challenged Students. Extra time in the examination is also provided to further facilitate them.

## **Research, Innovations and Extension**

The college does not have any recognized center of the affiliating university or any other agency/organization. In the course of graduation students are taught research methodologies which include structured and unstructured questionnaire designs, qualitative and quantitative analysis of data. During the educational field trips, students are encouraged to collect data and to analyze it. Thus, they learn practical application of the curriculum. Projects are submitted for environmental studies, Geography and Science courses. Students are encouraged to present and publish their research work/paper in different journals. Many students presented their research papers in national seminars organized by college in 2019-2020. Dr. H.S. Bhatia Asstt. Professor Commerce is a recognized supervisor for Ph.D. Degree. 10 research scholars have been awarded Ph.D. Degree under his supervision and 4 scholars are registered for award of Degree of Ph.D. in Hemchand Yadav University, Durg. Dr. H.S. Bhatia evaluates Ph.D. theses as well and conducts viva-voce for Ph.D. Degree. The college has NSS unit, NCC unit and Red Cross societies through which we undertake extension activities. Students are motivated to actively participate in extension activities through awareness programs, blood donation, gender equalities, AIDS awareness, Voter awareness, Rallies, Road shows etc. In this way they are helping the underprivileged section of the society. The college has conducted 4 national seminars in 2019-20.

## **Infrastructure and Learning Resources**

- The college has 11 classrooms and 02 smart class rooms.
- The college has a seminar hall and 01 conference hall and a large auditorium is being built.
- The college has a library with 18000 books and reading room facility where 25 students can sit at a time. The college has also N-list (National Library and Information Services infrastructure for scholarly content) membership. We provide two computers with Wi-Fi facility for open accessing journals and books for students in reading room.
- The college has a stadium (sports ground) for various outdoor games.
- The college has garden, rain water harvesting, canteen and parking facility.
- The college has a separate spacious common room for girls with attached wash room facility.
- The college has separate NCC and NSS room.
- The college campus is Wi-Fi enabled and secured with CCTV.
- The college has computer lab, English language lab and 3 science laboratories.
- The college has ramp facility for differently abled (Divyangjan) students.
- The college has 4 photocopy machines.
- The college has 2 water coolers with RO System.

## **Student Support and Progression**

The college extends full support to students in their education, Extra- curricular activities and progression. The college has established several mechanisms for students support and progression. These are career guidance cell. Grievance redressed cell, Anti ragging committee, Student union, Alumni association, Prevention of sexual harassment committee, Admission committee, SC/ST/OBC/PWD (persons with disability)/Minority enabling committee, counseling committee etc. Government scholarship provided through college have benefited many students. The college has computer lab and English language lab for skill development. The college has Nodal Officer for PWD students. The Enabling cell is dedicated to ensure ease of procedural admission and transparency for the differently abled(Divyangjan) students. Readers and writers are also available for visually challenged students. The college provide several opportunities to students to participate in

many inter-college district/Zonal/State/National competitions of cultural activities and sports. The college has NSS unit, NCC unit, Youth Red Cross and Red Ribbon club which perform social services. It helps personality development of students. The college celebrates local and national days to develop a spirit of patriotism.

### **Governance, Leadership and Management**

The Principal of the college plays an important role in designing and implementation of plan and policies of college. The management of college is highly decentralized and democratic in its approach. It has a well-defined policy and action plan. The Principal sets internal policies and programs of the college with the association of IQAC in-charge, staff council, Heads of various departments, conveners of different committees and senior members of non-teaching staff. 'Janbhagidari Samiti' plays an important role in development of college. It provides need based funds, facilities and gives important suggestion for progression of students. The college believes in financial transparency and accountability. Internal as well as external audit is conducted. The meetings of Janbhagidari committee is held at regular intervals which address activities that take place in the college. The Principal reviews feedback received from teachers, students and alumni with the association of IQAC.

### **Institutional Values and Best Practices**

RSMD college chhuria believes in human values. Accordingly the entire Chhuria village is being supplied water from our borewell through Nagar Panchayat Chhuria. The teachers try their best to enable weak students. The students come in our college rural, backward and naxal infested area. In order to enable the students, the teachers not only take additional classes for them but also give books to economically weak and meritorious students. Deptt. of commerce of our college organizes trade fair every year to develop entrepreneurship skill in students. It is open for residents of chhuria and surrounding area. Making stalls students do business in this fair. It helps in grooming of students to be self-reliant.

## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVT. RANI SURYAMUKHI DEVI COLLEGE CHHURIA
Address	Infront of Police Station Chhuria, Dist. Rajnandgaon C.G.
City	Rajnandgaon
State	Chhattisgarh
Pin	491558
Website	<a href="http://www.rsmdcollege.com">www.rsmdcollege.com</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Sushma Choure Netam	07745-299273	9425563107	-	chhuriacollege@gmail.com
IQAC / CIQA coordinator	Dr. H.s.bhatia	07745-264273	9425560360	-	drbhatia13@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
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Date of establishment of the college	14-10-1989			
<b>University to which the college is affiliated/ or which governs the college (if it is a constituent college)</b>				
<b>State</b>	<b>University name</b>		<b>Document</b>	
Chhattisgarh	Hemchand Yadav University Durg		<a href="#">View Document</a>	
<b>Details of UGC recognition</b>				
<b>Under Section</b>	<b>Date</b>	<b>View Document</b>		
2f of UGC	21-07-1998	<a href="#">View Document</a>		
12B of UGC	21-07-1998	<a href="#">View Document</a>		
<b>Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)</b>				
<b>Statutory Regulatory Authority</b>	<b>Recognition/Approval details Institution/Department programme</b>	<b>Day,Month and year(dd-mm-yyyy)</b>	<b>Validity in months</b>	<b>Remarks</b>
No contents				

<b>Details of autonomy</b>	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

<b>Recognitions</b>	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No



<b>Location and Area of Campus</b>				
<b>Campus Type</b>	<b>Address</b>	<b>Location*</b>	<b>Campus Area in Acres</b>	<b>Built up Area in sq.mts.</b>
Main campus area	Infront of Police Station Chhuria, Dist. Rajnandgaon C.G.	Rural	11.655	1105

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BA,Art	36	Higher Secondary	Hindi	495	495
UG	BCom,Commerce	36	Higher Secondary	Hindi	180	65
UG	BSc,Science	36	Higher Secondary	Hindi	240	203
UG	BSc,Science	36	Higher Secondary	Hindi	240	53
PG	MA,Art	24	Graduation	Hindi	60	40

### Position Details of Faculty & Staff in the College

<b>Teaching Faculty</b>												
	<b>Professor</b>				<b>Associate Professor</b>				<b>Assistant Professor</b>			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				0				13			
Recruited	0	0	0	0	0	0	0	0	3	1	0	4
Yet to Recruit	1				0				9			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				16
Recruited	10	0	0	10
Yet to Recruit				6
Sanctioned by the Management/Society or Other Authorized Bodies				5
Recruited	3	2	0	5
Yet to Recruit				0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				4
Recruited	2	0	0	2
Yet to Recruit				2
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

**Qualification Details of the Teaching Staff**

<b>Permanent Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	2	1	0	3
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	1	0	0	1

<b>Temporary Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	2	0	2
PG	0	0	0	0	0	0	5	3	0	8

<b>Part Time Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

<b>Details of Visting/Guest Faculties</b>					
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>		<b>Female</b>		<b>Total</b>
	0	0	0	0	0

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	310	0	0	0	310
	Female	506	0	0	0	506
	Others	0	0	0	0	0
PG	Male	14	0	0	0	14
	Female	26	0	0	0	26
	Others	0	0	0	0	0

**Provide the Following Details of Students admitted to the College During the last four Academic Years**

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	35	23	26	38
	Female	58	49	52	42
	Others	0	0	0	0
ST	Male	119	94	108	135
	Female	169	156	161	90
	Others	0	0	0	0
OBC	Male	143	162	194	158
	Female	218	182	165	108
	Others	0	0	0	0
General	Male	5	6	2	9
	Female	15	9	14	13
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		762	681	722	593

**Institutional preparedness for NEP**

1. Multidisciplinary/interdisciplinary:	Nil
2. Academic bank of credits (ABC):	Nil
3. Skill development:	Nil
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	Nil
5. Focus on Outcome based education (OBE):	Nil
6. Distance education/online education:	Nil

NAAC

## Extended Profile

### 1 Program

#### 1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
136	136	136	128	94
File Description		Document		
Institutional data prescribed format		<a href="#">View Document</a>		

#### 1.2

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
05	05	05	05	04

### 2 Students

#### 2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
856	762	681	722	593
File Description		Document		
Institutional data in prescribed format		<a href="#">View Document</a>		

#### 2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
254	254	254	254	235

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 2.3

#### Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
251	226	150	221	55

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 3 Teachers

### 3.1

#### Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
14	14	14	14	13

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 3.2

#### Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
16	16	16	16	15

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 4 Institution

### 4.1

#### Total number of classrooms and seminar halls



**Response: 14**

**4.2**

**Total Expenditure excluding salary year-wise during last five years ( INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
74.10434	102.96571	29.50108	130.45078	119.58922

**4.3**

**Number of Computers**

**Response: 35**

NAAC

## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

###### Response:

Rani Suryamukhi Devi college Chhuria, Dist. Rajnandgaon is affiliated to Hemchand Yadav University, Durg. All the programs taught in the college are affiliated to this university. All departments are required to implement the syllabus prescribed by university. Syllabus of each subject is given to the students through related faculty members and a copy of the same is also available in departments for reference. Faculty members take care to complete the syllabus in time, conventional class room teaching with use of chalk and green board is supplemented with quiz, seminar, group discussions, special lectures, workshops educational tours for the effective delivery of curriculum, which are done in planned manner. Tutorials, Projects, Class tests and internal assessment are also done as per university calendar. The college is equipped with smart class rooms, audio visual and other ICT facilities. Special lectures are delivered by eminent scholars on topics related to the curriculum intensify students learning experience. Students are guided by faculty beyond class room hours for doubt clearing and curricular discussions. Extra hours are devoted to slow learners as well as brilliant students by faculty members. Progress of the delivery of curriculum is monitored in parent-teacher meetings. College has an established central library for both the teachers and students and subscribes to numerous text/reference books, journals, magazines as well as newspapers. A record of the students and staff using the library facilities is maintained.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Link for Additional information	<a href="#">View Document</a>

##### 1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

###### Response:

The annual academic calendar is prepared by the office of the commissioner, Directorate of Higher education, Govt. of Chhattisgarh. Accordingly universities and Colleges prepare their calendars. It is displayed in the student notice board. Academic calendar of the session starts with admission process. It starts in the month of June or July. Usually month wise teaching plan and class wise time-table is prepared for each course/Paper. UG classes operate on annual basis and PG classes are divided into two semesters per academic year according to the university rules. Induction program is conducted by IQAC in the month of August after the completion of admission process. Internal assessments for UG classes are conducted at the end of every month and half yearly exams are conducted in the month of December. Internal assessment for PG classes are conducted in the month of September and February in every session. Youth

festival is celebrated in the month of November and extracurricular and co-curricular activities are conducted in the month of December which includes sports activities and cultural programs. Several workshops and seminars are organized from time to time for students.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Link for Additional information	<a href="#">View Document</a>

**1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years**

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

**Response:** C. Any 2 of the above

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 1.2 Academic Flexibility

**1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**Response:** 20

**1.2.1.1 Number of Programmes in which CBCS / Elective course system implemented.**

**Response:** 1

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

**1.2.2 Number of Add on /Certificate programs offered during the last five years**

**Response: 0****1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
List of Add on /Certificate programs	<a href="#">View Document</a>

**1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years****Response: 0****1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View Document</a>

**1.3 Curriculum Enrichment****1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum****Response:**

Our college follows curriculum of Hemchand Yadav University, Durg and offers a paper on Environmental studies as part of the syllabus of UG classes. Our college organizes various gender equality and sensitivity programs. College has also functional women empowerment cell headed by Principal in-charge. Grievances Redressal cell and anti-sexual harassment committee are also working. Environment plays vital role in our life; therefore NSS unit and NCC unit of our college organize various days related to environment. Our college believes in human values. Accordingly the entire chhuria village is being supplied water from our bore-well through Nagar Panchayat Chhuria. Discipline committee and Anti

ragging cell is also working.

### Related Curriculum

- B.Com. I Paper I: Business Environment(Unit I Environment)
- B.Com. I Paper II: Company Law (Unit V Human value)
- B.A. II (Sociology)- Paper I: Society in India (Unit II)
- B.Sc., B.A., B.Com. Environmental studies (All unit)
- B.A. Final (Political Science) Paper I: International Politics(Unit IV Human value)
- B.A. Final (Geography) Paper I: Resource and Environment (Unit IV & V Environment)
- B.A. Final (Political Science) Paper I: International Politics(Unit IV Environment)
- B.Sc. Final (Zoology) Paper I: Ecology, Environment Biology(Unit I & Unit II)
- B.A. Final (Economics) Paper I: Development & Environmental Economic (Unit IV)
- B.Sc. Final (Botany) Paper II: Ecology and Utilization of Plants (Unit I Environment, Unit II Ecosystem)

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View Document</a>

### 1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

**Response:** 13.73

#### 1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
18	18	18	18	14

File Description	Document
Programme / Curriculum/ Syllabus of the courses	<a href="#">View Document</a>
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	<a href="#">View Document</a>

**1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)****Response:** 67.76**1.3.3.1 Number of students undertaking project work/field work / internships**

Response: 580

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**1.4 Feedback System****1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni****Response:** B. Any 3 of the above

File Description	Document
Any additional information (Upload)	<a href="#">View Document</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View Document</a>
URL for stakeholder feedback report	<a href="#">View Document</a>

**1.4.2 Feedback process of the Institution may be classified as follows: Options:**

- 1.Feedback collected, analysed and action taken and feedback available on website**
- 2.Feedback collected, analysed and action has been taken**
- 3.Feedback collected and analysed**
- 4.Feedback collected**
- 5. Feedback not collected**

**Response:** B. Feedback collected, analysed and action has been taken

File Description	Document
Upload any additional information	<a href="#">View Document</a>
URL for feedback report	<a href="#">View Document</a>

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1 Average Enrolment percentage (Average of last five years)

**Response:** 76.91

##### 2.1.1.1 Number of students admitted year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
311	314	326	328	294

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
415	415	415	415	385

#### File Description

#### Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

#### 2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy ) during the last five years ( exclusive of supernumerary seats)

**Response:** 100

##### 2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
254	254	254	254	235

#### File Description

#### Document

Average percentage of seats filled against seats reserved

[View Document](#)

Any additional information

[View Document](#)



## 2.2 Catering to Student Diversity

### 2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

#### Response:

Our classes are mostly a mix of students who are not fluent in English. The planning of each academic session of the institution is based on the needs and requirements of the students, in which individual inequalities are taken into account and each student's performance is monitored and feedback is provided by the teacher during the class test. The college conducts carefully planned sessions to identify advanced learners and slow learners. Teachers evaluate students' performance and learning outcomes at regular intervals through individual inquiries, group discussions, presentations by students, observation of students during laboratory experiments, unit tests, quarterly examinations and previous class results. It helps to identify the difference between advanced learners and slow learners. Thus their teaching is planned under different strategies for two different groups of students. Curriculum/subject wise special classes are arranged for the slow learners to develop the basic concepts along with remedial classes during regular classes for better understanding and memorization of the taught material of the course. Lectures are organized from time to time for the further proficiency of the students. The advanced learners are provided with additional study material and tutorial classes from the library to enhance their subject knowledge.

Professors conduct counseling sessions to inform the students about their weaknesses. In this counseling session they are told about their goals and objectives, code of conduct, attendance requirement, curriculum structure, assessment base, career options etc. When the classes begin, lectures are also organized to make them aware of the course outcome. The meritorious students of the final year are awarded with medals. Opportunities are provided to gain experience through educational visits, seminars, guest lectures, workshops and trade fairs.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

### 2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 61:1

File Description	Document
Any additional information	<a href="#">View Document</a>

## 2.3 Teaching- Learning Process

### 2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences



**Response:**

The college is truly a student-centered educational institution. The college follows the calendar issued by the Department of Higher Education and tries to provide a conducive environment for the all-round development of the students. Therefore, for effective teaching process, under the guidance of Principal and IQAC committee, commendable steps are implemented in the teaching plan. The college has well followed the learning process and student-centered methods. Teachers perform and students do practical demonstrations in the laboratory under observation. The college provides well equipped laboratories for all practical based subjects. There is a fully equipped laboratory in the Department of Physics, Zoology, Botany, Chemistry as well as Geography. For project work, first year students in all faculties do projects in environmental studies as well as PG students also submit project files of their subjects. Project works are carried out under the supervision of experienced professors to acquaint the students with research. Students are given assignments on topics related to the curriculum to work on. It helps in locating the sources of learning and developing reasoning abilities. The professors of each faculty try to make their lectures interactive and constantly encourage the students to ask questions. From time to time, debates, quizzes, seminars on relevant topics and class seminars are organized, which are helpful for the all-round development of the students.

NSS Volunteers and N.C.C. cadets organize Swachh Bharat Abhiyan, plantation of saplings, traffic awareness, AIDS awareness, benefits of yoga, curse of dowry and drug de-addiction campaign and vaccination etc. It is also organized in the villages. Guest lectures, seminars in the form of academic development, the college administration and departments arrange guest lectures on key topics and career oriented lectures. To inculcate the leadership quality in the students, Student council is nominated. It helps students to take responsibilities and resolve conflicts. It promotes their thinking and creative power. Students are also trained for beauty parlor course and Mehndi Art. Department of commerce of our college with the association of IQAC organizes Trade fair every year to develop entrepreneurship skill in students. It is open for residents of Chhuria and surrounding area. Making stalls students do business in this fair. It helps in grooming of students to be self-reliant.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

**2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.****Response:**

The college promotes the use of ICT based tools, In addition to traditional education. It supports, encourages and enables to improve an effective teaching-learning process for the benefit of the students. To facilitate teaching-learning, the Professors use overhead projectors to demonstrate the power point presentations. Overhead projector is installed in 3 smart class rooms and seminar hall in the college. The college administration encourages and mandates the teaching staff to use ICT enabled tools for effective teaching in the classroom. Teaching, Staff are advised to share lecture notes, study materials, tutorials for learning through ICT apps like Internet, Smartphone, Tablet, PC tablet, LCD projector, Smart board, E-mail attachment, WhatsApp etc. at the behest of college administration. Videos, Web links of e-articles, E-

books etc. are shared with the students.

The college provides ICT facility to the students as well as openly accessible free Wi-Fi with high speed 4G internet for all Smartphone, Tablet, Laptop, Desktop users in laboratories, library, reading room, girls common room and staff room. The professor guides the students to use online resources for independent learning and from the current two sessions; students are continuously completing their courses through online during the crisis of Covid-19 pandemic. All the professors of the college are well-versed in the use of Smartphone, PC, Tablet, Laptop PC, Desktop etc. to do e-teaching when required. All the teachers in the college apply PowerPoint Presentation, E-Books, WhatsApp, Zoom, Google meet and YouTube.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View Document</a>

### 2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year )

**Response:** 61:1

#### 2.3.3.1 Number of mentors

Response: 14

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	<a href="#">View Document</a>
mentor/mentee ratio	<a href="#">View Document</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View Document</a>

## 2.4 Teacher Profile and Quality

### 2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

**Response:** 87.33

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	<a href="#">View Document</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 24.62

##### 2.4.2.1 Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
03	04	04	03	03

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 4.71

##### 2.4.3.1 Total experience of full-time teachers

Response: 66

File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

### 2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

#### Response:

Class test, Unit test, Quarterly examination, Half Yearly examination, Home assignment, Internal examination of students are conducted according to the guidelines and academic calendar of the State Higher Education Department and concerned University. The time-table of the internal examination is displayed on the board and the signature of the students is taken at the time of internal examination. The method of internal assessment is told to the students by the professors and the doubts are cleared by the examiner. If the student is dissatisfied with the marks obtained, He/She can discuss with the faculty and requests for re-checking & re-evaluation. The examination committee of the college manages the internal assessment. The committee maintains transparency in the internal assessment system and also manages the internal assessment grievances, if any, of the students regarding examination process, The College strictly follows the guidelines of the examination process of the university. The annual examination system is followed in undergraduate programs. Half yearly exam is conducted in the month of December/January and their 10% marks are added in annual exam. The examinations in the college at PG level are conducted in semester system consisting of written examination and assignment presentations. In the semester examination, the main paper is of 60 marks and the internal assessment is of 20 marks. The college also organizes departmental seminars, workshops and paper presentation activities to assess the student progress and Students with poor performance are informed for improvement.

File Description	Document
Any additional information	<a href="#">View Document</a>

### 2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

#### Response:

Complaints related to internal and external examinations are completely transparent and time bound as the college adopts various guidelines for all internal examinations of Hemchand Yadav University, Durg, The internal evaluation committee of the college, headed by the Principal, assures effective implementation of the evaluation system. Various committees have been constituted to monitor and look after various activities in the college. Departmental meetings are organized to familiarize the students with the exam pattern and internal and external examinations. The question papers of the internal examination are prepared by the subject teacher in a very confidential manner. The time table for the internal examination is prepared by the college and communicated on the notice board at least one week before the commencement of the examination. Invigilators are directed to record attendance at the time of examination. Evaluation of answer sheets is done with utmost care and confidentiality. After evaluating the answer sheets, teachers pay special attention to those students who have scored less marks and then additional classes are organized to solve their problems. The Internal Evaluation Committee accepts any grievance of the student regarding evaluation for at the college level. The complaints of the students related to the examination are also redressed at the departmental level by the subject teacher and the head of the

department if necessary. The above mentioned internal evaluation process is being done at the college level in a transparent and time bound manner. The students complaint regarding the main examination or semester examination conducted by the university is accepted and resolved as per the rules and regulations of the university.

## 2.6 Student Performance and Learning Outcomes

### 2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

#### Response:

Students and teachers are kept fully updated about the program and course outcomes through the website of the college. Each program and admission guidelines offered by the college is displayed on the website. The college informs the students, parents, teachers and various stakeholders about the program specific and curriculum specific objectives. After the completion of the admission process, the courses are provided to the students. The concerned departments take the initiative to clearly communicate the syllabus, timetable and syllabi of the specific subject after the admission of the students. The teacher also introduces the students to the specific areas from which they are going to acquire knowledge. The professors of each department guide the students in the class about the program and the course outcomes what they are to achieve. If still any doubts remain, then their doubts are clearly resolved by the teachers. At the beginning of the subject teacher session, students are encouraged to study with the information about the results of the programs and courses. The curriculum is also allocated to that individual teacher, Who remains in charge of monitoring program and curriculum results in other ways including timetable, internal examination, seminar etc. The curriculum enhances the reading, writing, speaking and listening skills of the students and tests these skills to continuously monitor their proficiency so as to motivate the students.

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>

### 2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

#### Response:

The College has designed teaching, learning and evaluation strategies so as to adequately accommodate each of the specific learning outcomes. The students are told program outcomes and college analyzes academic results. The college organizes unit test, Seminar/Annual exam to measure achievement of specific programs. The examinations like Unit Test, Monthly Test, Half Yearly, Internal exam etc. are taken as per the schedule prescribed by the Department of Higher Education. The answer sheets of these examinations are shown to the students and their shortcomings and irrelevant points in their answers are made known. They are given suggestions on how to improve the answer to any question. Marks are

awarded by evaluating the answer sheets of the students. The college conducts activities like group discussion, text discussion, paper presentation of students in UG,PG assignment seminars etc. The achievement is known by the students in the examination conducted by the affiliated university at the end of the session. Classroom tests are arranged to gain the confidence of the students in the concerned subject. Weak students are identified and suggestions are given by discussing individual problems and shortcomings with the concerned student.

Along with discussing students' academic improvement and progress, departments also track the number of students who successfully pass academic programs and find employment or move on to higher education. The Principal and IQAC in-charge supervise the academic activities of each department.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

### 2.6.3 Average pass percentage of Students during last five years

**Response:** 83.45

#### 2.6.3.1 Number of final year students who passed the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
240	195	112	108	26

#### 2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
240	214	142	212	27

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>



## 2.7 Student Satisfaction Survey

### 2.7.1 Online student satisfaction survey regarding teaching learning process

**Response:**

File Description	Document
Upload database of all currently enrolled students (Data Template)	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>

NAAC

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

**3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)**

**Response:** 0

**3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

**File Description**

**Document**

List of endowments / projects with details of grants

[View Document](#)

**3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)**

**Response:** 7.14

**3.1.2.1 Number of teachers recognized as research guides**

**Response:** 01

**File Description**

**Document**

Institutional data in prescribed format

[View Document](#)

**3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years**

**Response:** 0

**3.1.3.1 Number of departments having Research projects funded by government and non-government agencies during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0



**3.1.3.2 Number of departments offering academic programmes**

2020-21	2019-20	2018-19	2017-18	2016-17
12	12	12	12	12

File Description	Document
List of research projects and funding details	<a href="#">View Document</a>

**3.2 Innovation Ecosystem****3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge****Response:**

- The spacious classrooms and smart classrooms and Departmental seminars, group discussions and awareness programs that enable not only the student but also faculty for exchange of views and innovative ideas.
- There is well established library as well as reading room for intellectual development in Government Rani Suryamukhi Devi College. The college has also N-List membership. Staff and Students are benefited with this facility.
- College has well established English Language Lab & Computer Lab where students increase their knowledge and skill through various programs.
- The field in vicinity and the botanical garden beds are the easy sources in imparting knowledge about flora and fauna also including herbs and medicinal plants.
- Special awareness programs session and coaching are usually conducted by career guidance cell which helps the student to move into a right direction to their careers.
- Trade fairs, awareness programs/workshops help to provide knowledge about the self-learning establishment along with the implementation of skills.
- N.S.S. and N.C.C. function with many activities that cultivate the spirit of social services.
- Students are encouraged to share the information about their respective or related subjects through newspapers and magazines cutting, display on notice boards.
- The well set Laboratories are the best centers for transfer of knowledge through technology- savvy practical.
- At present, due to the worldwide corona pandemic infection, students could not get enough opportunity to participate in extra-curricular activities, to provide opportunities for students to participate in extra-curricular activities during the lockdown period and to develop new thinking, State level painting competition was organized by the college. The title of the competition was "India towards victory over the corona infection." The picture was made by the surrounding vegetation, the residual natural material (like flowers, leaves, fruit, chalk, soil, and other vegetation) on the courtyard, floor inside the house.
- Distinguished, invited guests are honoured through Plant Saplings.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

### 3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Response: 0

#### 3.2.2.1 Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
List of workshops/seminars during last 5 years	<a href="#">View Document</a>

### 3.3 Research Publications and Awards

#### 3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

Response: 4

##### 3.3.1.1 How many Ph.Ds registered per eligible teacher within last five years

Response: 04

##### 3.3.1.2 Number of teachers recognized as guides during the last five years

Response: 01

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

Response: 0

##### 3.3.2.1 Number of research papers in the Journals notified on UGC website during the last five

years.

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
List of research papers by title, author, department, name and year of publication	<a href="#">View Document</a>

### 3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0

#### 3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
List books and chapters edited volumes/ books published	<a href="#">View Document</a>

## 3.4 Extension Activities

### 3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

- The institution has taken a number of measures to associate itself with neighborhood community through the extension activities in terms of sensitizing student to social issue and holistic development.
- In the last five years the college has contributed a lot in the social welfare and awareness of the students through many activities of N.S.S., N.C.C., R.C.S, and women Empowerment cell. The various departments like Science, Arts and Commerce too implement such activities.
- Various camps and programs such as General Health Check-up, Blood donation, AIDS awareness etc. are being organized from time-to-time.
- The problem related to anxiety, memory loss, lack of confidence, family conflicts resolved through

mental health and psychological lectures on burning topic or issues. Other training programmed awareness session are organized.

- N.S.S. activities make the students aware about their responsibilities towards family, society and nation plantation, yoga, voter awareness, traffic rule and protection, cleanliness programs are yet other activities that contribute in students' welfare.
- Various workshops and seminars conducted by various departments for skill development in students and entrepreneurship skill to learn and earn on their own.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 8

#### 3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
0	02	02	03	01

File Description	Document
Number of awards for extension activities in last 5 year	<a href="#">View Document</a>
e-copy of the award letters	<a href="#">View Document</a>

### 3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 65

#### 3.4.3.1 Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
17	11	11	17	09

File Description	Document
Reports of the event organized	<a href="#">View Document</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	<a href="#">View Document</a>

### 3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

**Response:** 82.61

#### 3.4.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
441	469	681	722	593

File Description	Document
Report of the event	<a href="#">View Document</a>
Average percentage of students participating in extension activities with Govt or NGO etc	<a href="#">View Document</a>

## 3.5 Collaboration

### 3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

**Response:** 1

#### 3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
01	0	0	0	0

File Description	Document
e-copies of related Document	<a href="#">View Document</a>
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	<a href="#">View Document</a>

### 3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

**Response: 2**

#### 3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
01	01	0	0	0

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	<a href="#">View Document</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	<a href="#">View Document</a>

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

**4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.**

**Response:**

The College located at near to police station of chhuria is surely well endowed with ample fresh air, sunlight, greenery, pedestrian friendly roads, soil with high water absorbing capacity and a peaceful environment conducive to teaching and learning.

The College campus has a land area of 11.64 acres with a total built-up space of 314009\*46450 Sq.mts. The College building is judiciously designed with infrastructure facilities comprising of spacious and well-ventilated classrooms.

Classrooms are well-equipped with LED lights, fans, dust-free green boards, LCD projectors with fixed/foldable screens and comfortable chairs, tables, benches and desks for a smooth teaching-learning process.

The Wi-Fi enabled College campus keeps the students connected and updated to global happenings. The College has also well facilitated computer lab with 20 computers as well as English Language Lab. The college has also N-List membership. The College has well equipped Science Laboratories each in the departments of Chemistry, Physics, Zoology and Botany. Where in the students learn the experimental part of their courses.

The instrument / equipment facilities available in different science laboratories are listed beneath.

Physics Laboratory	Battery Eliminator, Transistor, PNP/NPN, Logic gates, Tunnel Diode, Zener Diode, Power Supply Regulator, Lissajus, Figure Wave, Sodium Vapour Lamp,
Chemistry Laboratory	PH meter, Digital Conductivity Meter, Digital Photo Colorimeter, Flame Photometer, U.V. Visible Spectrophotometer
Zoology Laboratory	Blood Pressure Apparatus, Digital Photo Colorimeter, Face Contrast Micro Scope, BOD Incubator, Chromatography Chamber, Hot Plate Round, Compound Microscope, Dissecting Microscope.
Botany Laboratory	Student Microscope, Chromatography Jar Operators, Water Distillation Machine, Electronic Balance, Hot Air Oven Digital 18*18*18, Electronic Water and Soil Analysis Kit.
Geography	Dumpy Level, Packet Meter, Trestling Table, Drawing Box, Pencil Comp-ax, Measuring Tap, Plane Table, Ranging Rod, Brunet Comp-ax,

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

#### 4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

##### Response:

The college has a stadium (Sports ground) for various outdoor games. The area of stadium for outdoor game is **11683 Square meter** and the area for indoor games is **84 Square meter (12m×7m)**. The College administration has major plans to ramp up the infrastructural facilities for cultural activities, sports, games (indoor & outdoor), gymnasium and yoga. We train yoga during NSS camp organized in rural areas.

The cultural activities of the College regularly and enthusiastically participating in various cultural activities at the zonal and inter-zonal youth festivals and have brought laurels in dance, music, drawing & painting and drama competitions.

The College too organizes several cultural activities like Garba dance, Chattisgarhi folk dance and songs, Singing / Drawing / Cooking / competitions to encourage students for participation in large numbers. The college conducts various outdoor as well as indoor games in annual function. We have conducted various dance and songs competition in the last five years.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

#### 4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

**Response:** 35.71

##### 4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 05

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>



**4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)****Response:** 37.34**4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
44.95	58.72	0	90	0

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	<a href="#">View Document</a>
Upload audited utilization statements	<a href="#">View Document</a>

**4.2 Library as a Learning Resource****4.2.1 Library is automated using Integrated Library Management System (ILMS)****Response:**

The library has RS Library Management System. It is software that helps to maintain a database that is useful to enter new books & record books borrowed by the students and teachers, with the respective submission date. The library of the college has valuable collection of more than 18000 books of the diverse subjects which catering the needs of students & teachers of different courses. There is also a reading room attached with the library so that students and staff can read in the library. The students are allowed to take 2 books. The library plays a very important role in the learning of the students as most of the students are not able to buy the required number of books recommended by the teachers due to their poor financial condition. Two computers are installed in the library for keeping some records and online search of books and other information. In addition to the book it has N-List subscription from INFLIBNET Center. Thus the library is partially automated.

- Name of ILMS Software - **R.S. Library**
- Name of automation (fully or partially) - **Partial**
- Version - **1.0**
- Year of Automation - **2019**

File Description	Document
Upload any additional information	<a href="#">View Document</a>

#### 4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

**Response:** C. Any 2 of the above

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	<a href="#">View Document</a>

#### 4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

**Response:** 2.57

##### 4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0.5	7.97	0.58	1.87	1.91

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the last five years (Data Template)	<a href="#">View Document</a>
Audited statements of accounts	<a href="#">View Document</a>

#### 4.2.4 Percentage per day usage of library by teachers and students ( foot falls and login data for online access) during the latest completed academic year

**Response:** 34.48

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 300

File Description	Document
Details of library usage by teachers and students	<a href="#">View Document</a>

### 4.3 IT Infrastructure

#### 4.3.1 Institution frequently updates its IT facilities including Wi-Fi

**Response:**

The College encourages supports and facilitates the use of ICT based tools enabling better, enhanced and effective teaching-learning process for the benefit of students.

The College encourages and mandates its teaching staff to use ICT enabled tools for effective teaching in the classroom.

The teaching staff at Principal's behest is advised and insisted upon to learn the use of ICT tools like Internet, Smartphones, PC Desktop, LCD Projectors, Smart Board, Emailing attachments, WhatsApp etc. for sharing lecture notes, study material, tutorial videos with the students.

1. Openly accessible free Wi-Fi with appropriate speed internet available to all the Smartphone /tablet / laptop / desktop users in the classrooms, labs, library, staff room, etc.
2. LCD Projectors with fixed / foldable screens available in Seminar Hall and Smart Classroom with Smart Board.
3. Desktop Computers with high speed internet Wi-Fi connectivity available in all the departments. All the Science laboratories viz., Botany, Zoology, Physics, Chemistry, Mathematics and included also Computer lab with 20 Desktop Computers.
4. Every Teacher in the College is well-versed in the use of either Smartphone or PC Tablet or PC Laptop or PC Desktop to perform e-teaching as and when required.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

**4.3.2 Student - Computer ratio (Data for the latest completed academic year)****Response:** 24:1

File Description	Document
Upload any additional information	<a href="#">View Document</a>

**4.3.3 Bandwidth of internet connection in the Institution****Response:** C. 10 MBPS – 30 MBPS

File Description	Document
Upload any additional Information	<a href="#">View Document</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View Document</a>

**4.4 Maintenance of Campus Infrastructure****4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)****Response:** 26.66**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
4.8	9.24	10.9	16.25	103.56

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View Document</a>
Audited statements of accounts	<a href="#">View Document</a>

**4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.****Response:**

The College administration detected that proper procedures through proper channels are followed under established systems of College for the maintenance and utilization of physical, academic and support facilities.

The College has established several committees for decision making, scrutinizing and recommend of various proposals/tenders pertaining to expenditure on augmentation and maintenance of infrastructural facilities in the College. The relevant College committees also perform internal audits to ensure that proper utilization of funds has taken place for infrastructural enhancement and maintenance.

The yearly budget of the College is planned with the support of Principal, Committee Heads, Office Staff. Regular meetings at timely intervals are organized to present complete details of budget allocation and expenditure for various academic, physical and support facilities.

All the academic, administrative and financial matters are decided through consensus with final approval from the Principal.

The College has 15 Classrooms well-equipped with LED lights, fans, dust-free green boards, LCD

projectors with fixed/foldable screens and comfortable chairs, tables, benches and desks for a smooth teaching-learning process. The College has 3 Smart Classrooms equipped with Smart Board & Smart Solutions Software to be used for PowerPoint presentations. The College also has

one Seminar Hall with seating capacity of 100 and well equipped with Smart Board, LCD Projector and Microphone & Sound system for addressing to a sufficient number of audience.

The College has well equipped Science Laboratories each in the departments of Chemistry, Physics,

Zoology, Botany . The College has one well equipped Computer Laboratory, English Language Lab and a Stadium(Sports ground) for outdoor games and all the requisite sports equipment and gears for various outdoor games like cricket kits, volley balls, sport gears for kabaddi and Kho-kho, Badminton Rackets, Shuttle cock and also the sports gears for various indoor games like table tennis balls and bats, Chess-boards.

The college has large common room which has adequate facilities for girls students. The facilities provided in the common room are table arrangement for sitting and toilets are also attached to the common room for convenience to students. College has also facilities for Divyangjana (Differently abled students) including ramps. The college has neat and clean canteen facility which provide nourishment to students and staff at a modest cost. The college has water cooler facilities for providing safe and pure water to students.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 75.52

##### 5.1.1.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
681	631	524	582	342

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	<a href="#">View Document</a>
Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)	<a href="#">View Document</a>

#### 5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 4.12

##### 5.1.2.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
0	45	100	0	0

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Number of students benefited by scholarships and freships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View Document</a>

### 5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

**Response:** B. 3 of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link to Institutional website	<a href="#">View Document</a>

### 5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

**Response:** 80.85

#### 5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
688	640	412	488	663

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>



### 5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

**Response:** A. All of the above

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View Document</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View Document</a>

## 5.2 Student Progression

### 5.2.1 Average percentage of placement of outgoing students during the last five years

**Response:** 0

#### 5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of student placement during the last five years (Data Template)	<a href="#">View Document</a>

### 5.2.2 Average percentage of students progressing to higher education during the last five years

**Response:** 30.28

#### 5.2.2.1 Number of outgoing student progression to higher education during last five years

**Response:** 76



File Description	Document
Upload supporting data for student/alumni	<a href="#">View Document</a>
Details of student progression to higher education (Data Template)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)**

**Response: 0**

**5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.)) year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

**5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	<a href="#">View Document</a>

### 5.3 Student Participation and Activities

**5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.**

**Response: 5**

**5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
01	0	04	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	<a href="#">View Document</a>
e-copies of award letters and certificates	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)**

**Response:**

The college has a student council. As per the Government directives every year student council is constituted through election or nomination as the case may be. Student union comprises of President, Vice-President, Secretary, and Joint Secretary. Apart from this various other student bodies are also constituted for various activities. The council look after the academic & extra-curricular needs of the student. The major event the council organizes is the college's Trade fair & annual cultural program. Besides that the council organizes various seminars regarding student personality development, environmental & health awareness etc. throughout the year. It is the duty of the council to listen to the grievances of the student and convey it to the Principal. The council be it class teaching, academic activities, cultural activities, sports, environmental issue they work hard and coordinate with the various officers in charge of the committees of the institution.

Youth Red Cross which is the wing of Red Cross society is comprised of student members who work for spreading health & hygiene awareness and organizing health and medical camps inside the college campus. The student members of youth red cross also run campaigns outside the college campus for spreading health and hygiene awareness among the people residing in the adjoining societies and villages adopted by the college. Another wing of the college's Red Cross society is the red ribbon club who works to spread awareness for AIDS among the student committee of the college and also among the local residents especially youths.

The college & its staff encourage, support and guide the students and student bodies in their activities.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

**Response:** 237

#### 5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	291	290	323	281

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Report of the event	<a href="#">View Document</a>
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	<a href="#">View Document</a>

## 5.4 Alumni Engagement

### 5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**Response:**

Govt. Rani Suryamukhi Devi College, Chhuria has Alumni Association. It meets time to time in College. The Alumni interaction with students help the current students to understand the gap between the theory and the real life situation. Alumni give their recommendation for development and advancement of the College. Our Alumni association member has planted trees with the association of NCC and NSS students. They give books for poor students. Books are kept in library and issued to needy students. Continuing engagement and commitment to college welfare amount the Alumni is not yet strong.

<b>File Description</b>	<b>Document</b>
Upload any additional information	<a href="#">View Document</a>

**5.4.2 Alumni contribution during the last five years (INR in lakhs)****Response:** E. <1 Lakhs

<b>File Description</b>	<b>Document</b>
Upload any additional information	<a href="#">View Document</a>

NVAAC

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

**Response:**

The administration of the college is governed by the rules of Govt. of Chhattisgarh, Department of Higher Education, Raipur Along with useful instructions to the college, the budget for basic infrastructural development is received through the government. The Principal is the Drawing Disbursing Officer of the college. The administration of the institution is carried out in accordance with the vision and mission of the institution. The administration of the college is completely based on the cooperation and suggestion of various beneficiaries, following the government rules. With the help and suggestions of various committees, cells, heads of departments and staff representatives under the efficient leadership and guidance of the Principal, they play an important role in determining the various policies of the college. The vision sentence of the college is to provide higher education to every section of the society and to provide support to the youth of rural areas. The mission statement of the same, college is to make the students self-reliant, entrepreneurial and responsible citizens of the country. The Principal, after going to the nearby schools of the college and discussing with the school Principal, encourages and motivates the students to get admission in the college. Various programs are organized for the students to compete in the field of art, cultural and sports at different levels to make the youth aware of the ideals of moral values ??to preserve the Indian culture. The academic staffs of the college perform their duties by being active in accordance with the vision and mission and assist the college in various policy decision processes. Teachers are the coordinators and members of various committees formed in the institution for the successful operation of the college. Each committee has the freedom to prepare perspective plans and implement them through follow-up action.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

#### 6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

**Response:**

The Principal is the academic and administrative head of the college. The administration of the college is decentralized and participatory form of management. The Principal supervises all the activities and ensures implementation of academic discipline. Principal encourages, guides & motivates the staff to actively involve themselves towards achieving the goals and objectives of the college. Principal also coordinates with University, UGC and Department of Higher Education. Teachers are the members and conveners of various institutional committees for the smooth running of the college. They call the meeting of the committee from time to time and records the minutes of the meeting. The head of the department and

Principal are responsible for the implementation for the academic calendar, completion of the curriculum, half yearly internal assessment and conduct of the annual examination. The decentralization of administration determines the responsibility and independent thinking among the faculty members. The Principal conducts the departmental meetings and there is regulatory framework for the head of the department to run his respective subject where he/she has administrative autonomy. The members of the teaching staff along with the librarian and sports officer constitute the staff council. The Principal is the chairman of the staff council. The senior most faculty member is the secretary of the staff council. The staff council secretary keeps the records of the proceedings of all the meeting. Various co-curricular and extra-curricular activities are conducted through student committees led by Professors-in-charge. The Principal holds regular meeting with teaching and non-teaching staff and various issues are taken up for discussion before arriving at a final decision. The participative decision making ensures total participation of all the stakeholders.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

## 6.2 Strategy Development and Deployment

### 6.2.1 The institutional Strategic / Perspective plan is effectively deployed

#### Response:

The College under the leadership of the Principal, identified major strategic / perspective plans &

Imperatives and employed necessary efforts to improve the thrust areas like:

- Enhance teaching and learning.
- Improving Infrastructural Facilities.
- Co-Curricular Activities.
- Extra-Curricular Activities.
- 
- Mobilization of non-Governmental Funds.
- Utilization of Government funds.
- Alumni Association.
- Establishment of automated library.
- To develop fully Wi-Fi campus with advanced computer laboratories for students and faculty.
- Extension of existing main building to start more UG and PG courses in future.
- To equip the classes with ICT facilities and establishment of smart class rooms.
- Up gradation of science laboratories and establishment of language lab.
- To organize Trade fair so that students can be self-reliant.
- In future introduction of some more PG programs.



File Description	Document
Upload any additional information	<a href="#">View Document</a>
strategic Plan and deployment documents on the website	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

#### Response:

- Academic and Administrative Head Principal:** The academic, administrative, and financial authority of the college rests with the principal. There is a team of departmental heads, IQAC coordinator, staff council, head clerk and accountant to assist the Principal in the college work. Keeping in view the ability of teaching & non-teaching staff by the Principal, the responsibility of academic, administrative and financial work is given to his colleagues and work is done on the decentralization policy of rights. By organizing meetings from time to time for the tasks are fixed at the prescribed time & staff members are encouraged to complete. The administrative, academic and financial works are reviewed and inspected through various committees so that the desired results can be achieved.
- The College has an active IQAC as a Senior Assistant Professor Coordinator.** The IQAC of the college has been constituted as per the guidelines of NAAC to improve academics, develop holistic system to improve the academic and administrative performance of the College with impeccable quality on all levels. IQAC ensures quality results by making proper planning, conducting regular inspections, periodic reviews and ensuring quality outcomes for all courses. IQAC plays an active role in conducting co-curricular & extra-curricular activities. IQAC also sensitizes the staff and students about the role of NAAC in HEIs. After discussing with the heads of the departments, assigning departmental work to each faculty and ensuring that the academic work is completed in the stipulated time.
- Faculty members:** Faculty members are actively involved in the teaching process. They ensure regularity in the attendance of the students and interest in studies by being active. They inform the progress of the students to their parents. According to the rules of the Higher Education Department, guest lecturers are appointed against the sanctioned vacant posts.
- Various Committees:** There are various committees and cells in our college for the implementation of the academic and administrative work of the college, such as Staff Council, Local Management Committee, College Development Council, Purchasing Committee / Written off Committee, Anti Ragging Committee, Student Council committee, Grievance Redressal Committee, Admission Committee, Time-Table & Examination Committee, SC, ST, OBC, Minority & Differently Abled (Divyangjan) Committee, Anti Women Harassment Committee, Library Committee, Women Empowerment Committee, Student Aid Fund, BPL Scholarship, UGC, Sports Committee, NCC, NSS, Red Cross Society, Right to Information Committee, IQAC Court Case, Red Ribbon, AISHE, Sweep Plan, Swachhta Abhiyan Committee, Website, Cycle Stand and Canteen Committee, Teacher Parent Student, Alumni Committee. Half-yearly, annual evaluation, Employment Guidance, Counseling Committee etc.

- **Non-Academic Staff:** Non-Academic Staff includes Head Clerk, Class III and Class IV Staff. They perform their duties under the guidance of the Principal, as well as ensure the availability of necessary facilities in the college, paperwork for obtaining government approval, bank transactions and ongoing work for the college.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>
Link to Organogram of the Institution webpage	<a href="#">View Document</a>

### 6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

**Response:** A. All of the above

File Description	Document
Screen shots of user interfaces	<a href="#">View Document</a>
Details of implementation of e-governance in areas of operation, Administration etc	<a href="#">View Document</a>

## 6.3 Faculty Empowerment Strategies

### 6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

**Response:**

Yes, indeed. The College has effective welfare measures for teaching and non-teaching staff both.

**Welfare measures for Teaching Staff:**

- Medical Reimbursement for treatment in recognized hospitals.
- Medical leave as per Government rules.
- Gratuity – Applicable to every staff member after the completion of 5 years of regular service.
- Contribution in Provident fund.
- Maternity leave- 180 days fully paid maternity leaves to all the female employees.
- Encashment of earned leave at the end of service.
- Duty leave is given if applicable.
- Ro water facility



- Vehicle stand.
- Part final encashment in case of marriage and in illness.
- Group insurance scheme.
- Loan without interest from their provident fund.
- Study leave for pursuing higher studies.
- Canteen facilities.
- CCTV Camera to insure safety and security.
- Wi-Fi facility.
- Library membership and N-List facility.

#### **Welfare measures for Non-Teaching Staff:**

- Medical Reimbursement for treatment in recognized hospitals.
- Medical leave as per Government rules.
- Gratuity – Applicable to every staff member after the completion of 5 years of regular service.
- Contribution in Provident fund.
- Maternity leave- 180 days fully paid maternity leaves to all the female employees.
- Encashment of earned leave at the end of service.
- Duty leave is given if applicable.
- Ro water facility
- Vehicle stand.
- Part final encashment in case of marriage and in illness.
- Group insurance scheme.
- Loan without interest from their provident fund.
- Study leave for pursuing higher studies.
- Canteen facilities.
- CCTV Camera to insure safety and security.
- Wi-Fi facility.
- Library membership and N-List facility.
- Course in Computer basics.
- Uniform provided to class IV employees.

<b>File Description</b>	<b>Document</b>
Upload any additional information	<a href="#">View Document</a>

#### **6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

**Response:** 0

#### **6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	<a href="#">View Document</a>

### 6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

**Response:** 0.4

#### 6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
02	0	0	0	0

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Reports of Academic Staff College or similar centers	<a href="#">View Document</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	<a href="#">View Document</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	<a href="#">View Document</a>

### 6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course ).

**Response:** 7.14

#### 6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
04	01	0	0	0

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Details of teachers attending professional development programmes during the last five years	<a href="#">View Document</a>

### 6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

#### Response:

A comprehensive performance appraisal system has been set up for evaluation of college teaching and non-teaching staff members. Following this system, API forms, confidential reports, feedback from students are collected and analyzed. The performance appraisal system has been effective for both teaching and non-teaching staff, thereby encouraging them to improve the work quality and work output of both the staff, as well as benefiting the academic program conducted in the college.

**Staff self-assessment:** It is done by the systematic and prescribed form provided by the government, which is filled by each head of the department and members at the end of the academic session and sent to the higher officials for comment. Apart from this, for evaluation of the performance and academic quality of the academic staff, the feedback form is also filled and evaluated from the students. For the college, administration and management, the system and quality of performance of the responsibilities assigned to various committees constituted by the Principal are also evaluated and the work done by the Principal from time to time according to his requirements is reviewed.

**Non-academic staff:** The performance of non-academic staff is evaluated from time to time by the respective heads of departments and Principals, so that the quality of work is maintained. Along with this, feedback forms are also given to the students to evaluate the performance, behavior and personality of non-teaching staff. At the end of the year, their annual work is also evaluated by the Principal through confidential report.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

## 6.4 Financial Management and Resource Mobilization

**6.4.1 Institution conducts internal and external financial audits regularly****Response:**

- The institution conducts internal as well external financial audit on regular basis.
- Internal check is done by a senior professor on weekly basis.
- Internal financial audit is done on yearly basis by the Internal Financial Committee comprising of experienced Professors, Office Staff and Principal.
- The external financial audit is done as per the schedule of the Audit General and the Department of Higher Education, Chhattisgarh Government.
- The external auditors verify income and expenditures of every aspect. Receipts and payment vouchers of transaction are duly checked by the External Auditors after scrutinizing and preparing the income and expenditure statements.
- The Accountant of the Office daily checks the Receipts and Payments and also records the Receipts & Payments in the Account Ledger.
- Yearly audit enables the stakeholders to know the current status of financial position and accordingly future actions are planned and processed
- Janbhagidari fund is audited by Chartered Accountant by time to time.
- Year on year funds generated have been properly utilized and the same has been duly certified by the competent authorities, wherein no major audit objections were raised.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

**6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)****Response:** 82.89

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
18.72	20.42	16.49	15.42	11.84

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Annual statements of accounts	<a href="#">View Document</a>

### 6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

#### Response:

The major sources of College funding / receipts during past five years were Students' Tuition Fees, RUSA grant in aid, Government Scholarships and UGC grant in aid.

The fund collected through Janbhagidari Samiti were completely utilized in fulfilling

the requirement of the college and salaries and wages for workers under the local management committee. Fund given by RUSA utilized in infrastructure of college. The college accepted donations for memorial prizes as well. All the Government and Non-Government financial grants were utilized judiciously, expeditiously and transparently while fully keeping in mind the best interests of all the stakeholders.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

## 6.5 Internal Quality Assurance System

### 6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

#### Response:

- IQAC of the college was established on 17/11/2012. IQAC is playing an important role in planning and strategy in line with the vision and mission of the college. IQAC along with other committees are continuously working to achieve quality academic, cultural and administrative parameters.
- Every year, IQAC is working for the development of students, society, and beneficiaries by planning every year for their development. IQAC University plans and implements various academic, cultural, educational and other programs every year according to the academic calendar. It inspires students to participate by organizing guest lectures, seminars, workshops, educational tours, visits to industrial institutions.
- IQAC motivates students and teachers to use N list for digital library in college.

- Under the supervision of IQAC, by evaluating the feedback forms of various beneficiaries, plays an important role in making educational, administrative and administrative more effective.
- Under the aegis of IQAC in the college campus, every year the newly admitted students are focused and acquainted with the discipline and various facilities, committees of the college and encourage them for their proper use.

File Description	Document
Paste link for additional information	<a href="#">View Document</a>

**6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities ( For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives )**

**Response:**

The IQAC is considered as a mechanism to build and ensure a quality culture at the Institutional level. The College has the Internal Quality Assurance System with appropriate structure and process, and with enough flexibility to meet diverse needs of the stakeholders.

The institute reviews the teaching learning process and measures the outcomes of various activities. The principal, IQAC and with the help of other related committee proper structured plan has created for different activities as follows:

- Finalizing annual academic calendar as per the instructions of university.
- Subject wise teaching plans has created
- College Examination schedules has also created for proper delivery of plans.
- A seminar and workshop schedule has created by consulting to authority.
- Distribution of subject according to experience and subject knowledge.
- College time table has created for teacher as per workload.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

**6.5.3 Quality assurance initiatives of the institution include:**

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**

2. Collaborative quality initiatives with other institution(s)  
 3. Participation in NIRF  
 4. any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

**Response:** C. 2 of the above

File Description	Document
Upload e-copies of the accreditations and certifications	<a href="#">View Document</a>
Upload details of Quality assurance initiatives of the institution	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>
Paste web link of Annual reports of Institution	<a href="#">View Document</a>



## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

##### Response:

The College is a co-education College. It pays serious attention to create a favorable environment for gender equality. The Institution aims to groom girls students to be self-reliant specially in their chosen discipline.

The institution is well aware of the challenges faced by its girl students and there for takes a number of initiatives for sensitizing the students and staff about the issue relating to the safety and security of women.

Every year “**WOMEN’S DAY**” is celebrated in the college and inspiring women personalities are invited to share their life experiences. A complaint box has been installed in the college premises and formal. Bodies like women harassment redressal committee, students grievance cell and anti-ragging & disciplinary committee are in place to ensure grievance redressal of girl students and female staff.

Students are also counseled by some senior faculties regarding the future career prospects. The teachers extend guidance and counseling whenever they require any guidance.

- **Safety and Security :-**

The college has high priority to provide safety and security to students and staff. Our college is located at a distance of 200 meters from ITBP campus and police station.

In order to feel safety and security college constitute the anti-ragging committee. Committee against sexual harassment organizes the awareness program related to gender equality particularly more emphasis on women empowerment and their problems and solutions, moreover the college also take care of female privacy by providing girls common room, separate wash rooms etc.

The college has installed cameras at different places inside the campus to supervise the activities going inside the campus.

**(b)Counseling**– The College provides career counseling to girl students through various career guidance workshops and other career initiatives of IQAC. Career counseling is provided to the students in the college based on their skills. In which counseling related to the preparation of examinations to get success and the preparation of competitive examinations to get employment is provided, besides practical things are also told to the students.

**(c) Common Room Facilities**- There is a spacious girl’s common room in our college in which adequate facilities are available to meet the needs of the girl students. Dress changing cabins and tables has been arranged for the girl students to do group study as per the convenience of the girls in the common room of



our college so that relax and have group conversations.

**(d)Other relevant information:** - AIDS Awareness Rally is organized on 1st December every year in the college campus. Voter Awareness Rally - Every year voter awareness rally is organized in our college in which students are told about the exercise of their franchise.

**The broad groups of Gender Equity and Sensitization activities held in college are as follows**

1. **Scholarships** - Our College contributes in providing scholarship to the poor students of our college.
2. **Seminar/ Lectures / Talks on Legal Rights, Women Rights and Career Guidance-** College regularly conducts and organizes seminars/lectures/talks for girl students to make them aware of their legal and gender rights and career opportunities.

File Description	Document
Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="#">View Document</a>
Link for annual gender sensitization action plan	<a href="#">View Document</a>

**7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures**

1. **Solar energy**
2. **Biogas plant**
3. **Wheeling to the Grid**
4. **Sensor-based energy conservation**
5. **Use of LED bulbs/ power efficient equipment**

**Response:** D. 1 of the above

File Description	Document
Geotagged Photographs	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

**7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)**

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**

- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

**Response:**

### **Report On The Institution For The Management Of Degradable And Non Degradable Waste**

**Solid Waste Management:-** Various activities are conducted regularly in our college, during which waste paper, plastic, glass, metal and food, etc., are generated in it. These wastes are misplaced from every source department. In each department, the administrative head determines that these wastes are collected at certain time intervals. These wastes are collected by the cleaning staff of the college. The sanitation workers of the college collect these wastes in the respective dustbins and segregate and collect these wastes. Green box is kept in the college campus for biodegradable waste and blue box is kept for non-degradable waste.

**Liquid Waste Management: -** Our College has a septic tank made of concrete, which is used to secretly drain the effluent water. Proper arrangement has been made for the removal of fluid from the urinal as well. There is a provision for proper management of waste materials like bio-chemicals generated during bio-practical from the labs of the college.

**Waste Recycling System:-**The process of recycling is the process of converting waste materials into new materials and objects. The process of recycling in the college, the waste paper, plastic, glass and food generated during the activities here, is collected and then the waste material is collected in the college campus. It is put in the pits made outside, in this way when the waste material filled in the pits rot, it can be used as compost manure.

<b>File Description</b>	<b>Document</b>
Any other relevant information	<a href="#">View Document</a>
Link for Geotagged photographs of the facilities	<a href="#">View Document</a>

#### **7.1.4 Water conservation facilities available in the Institution:**

- 1. Rain water harvesting**
- 2. Borewell /Open well recharge**
- 3. Construction of tanks and bunds**
- 4. Waste water recycling**
- 5. Maintenance of water bodies and distribution system in the campus**

**Response:** B. 3 of the above

File Description	Document
Geotagged photographs / videos of the facilities	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>
Link for any other relevant information	<a href="#">View Document</a>

#### 7.1.5 Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

**Response:** A. Any 4 or All of the above

File Description	Document
Various policy documents / decisions circulated for implementation	<a href="#">View Document</a>
Geotagged photos / videos of the facilities	<a href="#">View Document</a>
Any other relevant documents	<a href="#">View Document</a>
Link for any other relevant information	<a href="#">View Document</a>

#### 7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions / awards
5. Beyond the campus environmental promotion activities

**Response:** D.1 of the above

File Description	Document
Any other relevant information	<a href="#">View Document</a>
Link for any other relevant information	<a href="#">View Document</a>

#### 7.1.7 The Institution has disabled-friendly, barrier free environment

1. Built environment with ramps/lifts for easy access to classrooms.

2. Divyangjan friendly washrooms
3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

**Response:** C. 2 of the above

File Description	Document
Policy documents and information brochures on the support to be provided	<a href="#">View Document</a>
Geotagged photographs / videos of the facilities	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>
Link for any other relevant information	<a href="#">View Document</a>

**7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).**

**Response:**

#### **Report On Initiatives Taken For Facilitating Inclusive Environment in College**

The main objective of our college is to inculcate social and moral values in the mind of the youth so that they can contribute in the change of present social conditions. Its objective is to inculcate in the students a sense of national, social and moral values such as social justice, equality of opportunity, democratic freedom for all, tolerance and cultural regional language, a communal respect for all religions and promotion of an inclusive environment to promote harmony. Our college organizes various programs like cultural activities to promote social activities. The college regularly organizes ethical, humanitarian, cultural and universal values in the campus. A large number of students of our college participate in these events, which motivates them to contribute at the individual level for the society. The college organizes various events to promote human values such as moral education, truth, non-violence, love and peace through motivational speakers, artists, activists, social workers and thoughts. Various programs are organized for the empowerment of women in the college, Women's Day is celebrated in every academic year, for the development of scientific temper among the students, science day is organized and various lectures are organized on the language to remove the inequality of languages like Hindi Day is organized to tell the importance of Hindi language, various cultural programs, linguistic programs are organized in the college in the annual festival. The college organizes lectures etc. to promote national unity and national values in the minds of the students.

File Description	Document
Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View Document</a>
Link for any other relevant information	<a href="#">View Document</a>

**7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).**

**Response:**

**Report On Sensitization of Students and employees of the institution to the Constitutional obligation In College**

Our college ensures that all the citizens of our country strictly follow the sovereign socialism and secularism as mentioned in the constitution of India, so that the students and employees of the college are not deprived of social justice, equality and fraternity in the college. The college never creates a situation of discrimination between the students and the staff. Our college provides equal opportunities to maintain the spirit of caste, religion, color and ethnicity. To maintain unity and integrity among the students, it provides an equal opportunity to all for freedom of thought, expression, belief and expression. Our college strictly adheres to the Constitution of India and never interferes with the constitutional rights of its students and employees. The college lays special emphasis on constitutional responsibilities such as respecting the constitutional ideals and the national flag. At the same time, it takes special initiative and effort to make its students and employees sensitive to their constitutional responsibilities. The Sovereignty of India inspires the students to protect the country to maintain unity and integrity. Providing national service to the college promotes the spirit of harmony and brotherhood. The college gives importance to the cultural heritage of India, emphasizes on maintaining it. The natural environment for all living beings lays emphasis on bodies and their development. Scientific attitude takes the initiative to inculcate the spirit of humanism in the students. The college constitutionally endeavors that every person should properly exercise his constitutional rights, renounce violence and protect public property.

File Description	Document
Link for details of activities that inculcate values necessary to render students in to responsible citizens	<a href="#">View Document</a>
Link for any other relevant information	<a href="#">View Document</a>

**7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.**

- 1. The Code of Conduct is displayed on the website**
- 2. There is a committee to monitor adherence to the Code of Conduct**

**3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff****4. Annual awareness programmes on Code of Conduct are organized****Response:** A. All of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting number of programmes organized reports on the various programs etc in support of the claims	<a href="#">View Document</a>
Code of ethics policy document	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

**7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).****Response:****Institution Celebrates / organizes national and international commemorative days events and festivals –**

Important National and International Days are celebrated every year with great enthusiasm in our college. Various activities are organized in our college to make these important national and international days memorable.

The students and staff of our college celebrate these events together. And during such events, students also participate in different types of activities. During this type of event in our college, a feeling of national unity is created in the minds of the students and staff. During these events, we remember the great men of our country and the contributions, they have made for our country. Our college organizes various types of day's and festivals. The college celebrates India's Independence Day on 15 August, 26 January as Republic Day, 2 October as the birth anniversary of Mahatma Gandhi. We Celebrate 31st October as National Unity Day to commemorate the birth anniversary of Sardar Vallabhbhai Patel, 1st December as National AIDS Day, 12th January as National Youth Day to commemorate Swami Vivekananda Jayanti, 23rd June as International Yoga Day.

File Description	Document
Link for any other relevant information	<a href="#">View Document</a>
Link for Annual report of the celebrations and commemorative events for the last five years	<a href="#">View Document</a>
Link for Geotagged photographs of some of the events	<a href="#">View Document</a>

## 7.2 Best Practices

**7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.**

**Response:**

- **Title of the practice**

**1. Trade Fair** – IQAC & Dept. of Commerce organize Trade Fair in college every year. It is open for residents of Chhuria and surrounding areas. Making stalls students do business in this fair. It helps in grooming of student to be self-reliant.

- **Objective of the Practice**

1. To develop entrepreneurship skill in students.
2. Grooming of students to be self-reliant.

**2. To enable weak students**

The students come in our college from rural, backward and naxal infested areas. In order to enable the students, teachers take additional classes for them and also give books to economically weak and meritorious students.

**Objective**

1. To help weak students.
2. To help meritorious students.

- **The Context**

Most of the students come from rural area and farmer family. They are involved in agriculture. They have lesser knowledge of business. They lack interest in business. As our college belongs to rural and backward area, therefore we get comparatively weaker students.

- 

Our courses lack practical knowledge of subject. Organizing Trade Fair students are being provided practical knowledge of business. By this way entrepreneurship skill is being developed in students.

- **Evidence of success**

A large number of students are being self-reliant. Most of our students are involved in restaurant business.

- **Problem Encountered and Resources Required**



Most of the students are economically weak. They don't have money to do business. We advise them to take loan from banks.

File Description	Document
Link for Best practices in the Institutional web site	<a href="#">View Document</a>
Link for any other relevant information	<a href="#">View Document</a>

### 7.3 Institutional Distinctiveness

#### 7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

##### Response:

The vision of the college is to make available higher education to all section of society and offer quality education as an enabler for boys and girls of this rural area. The mission of the college is to motivate its students to strive for self-reliance and entrepreneurship.

The college is established in rural, backward and naxal infested area. Having regard to vision and mission of the college, following programs has made so far :

1. IQAC and Dept. of commerce of our college organize Trade Fair every year to develop entrepreneurship skill in students.
2. The college is well equipped with specious class rooms, seminar hall, Girls common room, conference hall, science laboratories, central library, canteen, garden and Divyangjan (differently abled) friendly amenities.
3. The college has N-List membership.
4. The college has NSS unit, NCC unit and Red Cross society which perform social services.
5. The college has a well-equipped computer lab and English language lab.
6. The college has a WiFi enabled campus.
7. The college regularly conducts special lectures including motivational and career oriented lectures for students.
8. The college and its teaching staff carry out various extension activities.
9. The Principal has a video surveillance (CCTV) facility.
10. The college conducted 4 National seminars in 2019-20.
11. The college is surrounded by police station and ITBP, Thus our college is safe for students as well as staff.
12. The college has a stadium (playground) for outdoor games.

A big auditorium is being built.



File Description	Document
Link for appropriate web in the Institutional website	<a href="#">View Document</a>
Link for any other relevant information	<a href="#">View Document</a>

NAAC

## 5. CONCLUSION

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### **Additional Information :**

nil

### **Concluding Remarks :**

The college will progress rapidly in the years to come.

NAAC